

## Head of junior research group status at FAU (FAU-NGL) Information on applying via CRIS

### General information:

Before you start: we want to make it as easy as possible for you to apply for head of junior research group status at FAU. Please give the information we need from you in bullet points in either German or English. You should only need about one hour.

- Log in to CRIS, the FAU research information system, using your personal IdM login credentials.
- If necessary, switch the role at the top right of the page to 'researcher'.
- Click on the top right on 'add data' then 'Add new application for head of junior research group status at FAU'.  
You now see three categories: Application data, Research information and Publications.
- Please fill in all sections under Application data and Research Information. Additional attachments (such as a letter of motivation or recommendation) are not required. Please use the save button to save your work regularly.
- Once you click on 'save and set status' and select 'send application', your application is forwarded to the Office of Research Career Development and Graduate Centre for formal checking. If all requirements have been met, the Office of Research Career Development and Graduate Centre sends your application to the relevant Dean's Office or research coordinator at your faculty. They then forward your application to the relevant offices within your faculty for processing. If the application is approved, the Office of Research Career Development and Graduate Centre will write to inform you of your new status and issue your certificate.

## Application data

### 1. Personal details and contact details

Please provide us with your contact details (if possible for your place of work, stating the chair/department where you can be reached). You can send us any changes you would like to make at any time (silke.schnurbusch@fau.de).

### 2. Curriculum vitae

Please provide details of your doctoral degree and all other university degrees you have (title, subject, institution, dates). Please list your professional experience to date (employer, responsibilities, dates) Please answer very briefly, in **bullet points**.

### 3. Research profile

#### 3.1 Research focus areas

Please complete the section on your research focus areas in **bullet points**. List three to five main research fields in which you are/have been involved.

#### 3.2 Head of working group

Please state here whether you are the head of a working group financed by third-party funding. This means that you have acquired funding to cover staff costs for two or

more research associates (who have completed at least a Master's degree, a 'Diplom' or the state examination). Staff costs allocated to the research associates each amount to at least three person-years (equivalent to full-time positions). You are responsible for staff and the budget.

### **3.3 Third party funds from junior research programmes**

Please list all third-party funding you have successfully applied for from programmes for young researchers and give the following details for each project: third-party funding provider, project name, funding reference (if available) and amount of funding.

### **3.4 Third-party funding from research awards/grants**

Please list all third-party funding you have successfully applied for from awards/scholarships/grants and give the following details for each project: third-party funding provider, project name, funding reference and amount of funding.

### **3.5 Further third-party funding**

If you have acquired any other third-party funding not listed under 3.3 and 3.4, please enter the total amount of funding acquired and list the budget allocated for equipment and any staff positions separately.

## **4. Confirmation of third-party funding**

Please provide confirmation of the third-party funding you have acquired.

## **5. Courses/lectures**

Please only give the number of courses/lectures you have held (stating whether this refers to semester hours or actual hours)

## **6. External cooperation**

The names of your external collaboration partners can be entered directly from CRIS. If your collaboration partner is not listed, [cris-support@fau.de](mailto:cris-support@fau.de) will add them for you.

## **7. Final statements**

- Please confirm that you have signed a PERO target agreement. The research coordinator or point of contact at your faculty will help you in this respect:
  - Faculty of Humanities, Social Sciences, and Theology: Dr. Robert Fischer
  - Faculty of Business, Economics, and Law: Dr. Dennis Kirchberg
  - Faculty of Engineering: Kerstin Stoltze
  - Faculty of Sciences: Patrick Stör
  - Faculty of Medicine: Prof. Dr. Katrin Schiebel
- Please state whether you are interested in taking part in the FAUnext programme. FAUnext is a needs-based targeted programme for further qualification and coaching aimed at high-potential staff to prepare them for the next stage in their careers. Ticking this box does not commit you to anything, it merely indicates that you are interested in participating and would like further information. We hope to launch the programme in autumn 2020.

## Research information

### 1. Research

#### 1.1. Other prizes, awards, scholarships can be found in CRIS

If you select 'no', you can enter further details in bullet points.

#### 1.2 Conferences I have organised have been entered in CRIS

If you select 'no', you can add further details in bullet points.

#### 1.3 My patents have been entered in CRIS

If you select 'no', you can enter further details in bullet points. Please list any patents you hold with the name and publication number.

### 2. Miscellaneous (e.g. periods of leave taken to care for children or relatives)

Please list any circumstances which may have delayed your academic career, for example periods of leave taken to care for children or relatives or periods of illness.

## Publications

By ticking the box, all your publications entered in CRIS are uploaded directly. Please then click on 'save'. All your publications are now listed and you can remove any publications you would rather not include.

