

Emerging Talents Initiative (ETI)
– Application instructions –

(Version: 02.02.2021)

General information:

- Please fill in completely the application form using these **Application instructions**. Please leave the field “ETI-Antrag” blank; it will be filled in by the ETI administration. Incomplete applications cannot be included in the selection process.
- Please attach only the specified appendices (point 5.) to the grant application. Additional attachments (e.g. letter of motivation or recommendation) will not be considered.
- Language: German or English
- Submission: merge application form and appendices into a single PDF document. Send it within the given deadline by email to S-Research (eti@fau.de) with the subject "ETI-Antrag".

1. Personal details and contact details

Please state your personal details, the FAU organizational unit (institute/chair/professorship) of which you will be member during the ETI-funding period and contact details. Please inform us about any changes to your contact details (eti@fau.de). Information on nationality is optional.

2. Curriculum vitae

Please provide the required information regarding your doctoral degree, give details of all other university degrees (name, subject, institution, date awarded) and list your previous professional experience (employer, function, period of time). If applicable, you can list "delay times", for example, time spent bringing up children, caring for relatives, serious illness, etc. Please also indicate your current career stage shortly outline your future career plans for the next five years.

3. Planned application to an external funding provider

3.1. Funding provider

Please specify the funding provider to which you intend to submit an application for third-party funding during the ETI funding period (e.g. DFG or ERC).

3.2. Funding format

Please describe the format of your planned application to the funding provider specified under 3.1. in as much detail as possible (e.g. Individual Research Grants or Starting Grant).

3.3. Brief justification of the chosen funding provider and funding format

Please briefly explain your choice of funding body and funding format. Please note that some funding providers/formats already require a high level of scientific independence (e.g. ERC-Starting Grant, Emmy Noether-Programm der DFG). In case of doubt regarding your choice, we recommend seeking advice from experienced researchers or the faculties' research consultants.

3.4. Planned submission date

Please state the date on which you intend to submit your application to the funding provider specified under 3.1. The date is to be used as a guideline and may be

changed during the ETI funding period upon consultation with S-Research.

3.5. Project title

Assign a (preliminary) title for your research project.

3.6. Keywords for the research project

Provide 3-5 keywords, which determine the field of your research project.

3.7. Description of the planned project

Information on this section is provided in the form *Application for funding*.

3.8. Declaration on the planned application

Please provide a general description of the research project for which you intend to submit an application to the funding provider specified under 3.1. State the clear academic aims of your project and your planned methodology. Describe how your project relates to current research and how it can make an innovative contribution to the field. Explain how your research project complements or differs from your own previous work and the research conducted at the organisational unit specified in appendix 5.3. Please also include details of your skills for implementing the project. In addition to the text, you may also provide a diagram or table to help describe your research project. Your description must be written in such a way that it is possible for researchers from other fields to understand it without referring to any literature. However, you may use important literature to clarify your statements (including manuscripts that have not yet been published; see appendix 5.4.). Please list all literature you refer to underneath the description of your project.

4. ETI funding

4.1. Requested measures

Using the table provided, list the specific measures for which you wish to apply for ETI funding. Please select the types of measures from the list and state the respective costs, rounded to the nearest euro. Total costs must not exceed €15,000, however you do not have to apply for the maximum amount of funding. Do not enter anything in the boxes in the table which are not applicable to you. Please clearly specify each measure in the space underneath the table (e.g. which consumables you require, which conference you will attend or which equipment you would like to acquire). Please calculate and specify personnel costs as follows:

- **Temporary Positions for Principal Investigators:** The calculations are based on the gross employer costs of €6,000/month for a 100% position; Details under specification: Increase in hours, extension of existing contract or new employment, number of working hours given as a percentage of a full-time position, number of months.
- **Student or research assistant:** Calculations are based on amounts including social security payments as listed in the currently valid [remuneration table](#); if you

have to calculate monthly payments above the limit for a position to be classed as a low-income position (€450), please use the following values;

studentische Hilfskraft (ohne Hochschulabschluss) ab 12 h/week	Hilfskraft mit Bachelorabschluss ab 10 h/week	wissenschaftliche Hilfskraft (mit Hochschulabschluss) ab 8 h/week
46 € per hour	51 € per hour	70 € per hour

Details under specification: Assistant's qualifications, number of months, weekly working hours.

4.2. For planning purposes, you should expect there to be a delay of 4 to 6 weeks between funding being granted and staff actually being employed. For more information relating to human resources, see FAU's [human resources handbook](#). Please also note that there is a limit of €1,000 on funds for open access publication and that IT equipment, such as laptops, is only approved in justified exceptional circumstances. **Work schedule and reasons for the ETI measures for which funding is requested**
Outline which steps you plan to take during the ETI funding period Explain how the measures stated in Section 4.1 will help you when submitting the application for third-party funding described under Section 3.

4.3. Information for Appendix 5.3

State which professor signed Appendix 5.3: Declaration of support, and which cost centre a classification number (Anordnungsstelle) could be allocated to in the event of funding being approved.

4.4. Declarations on the ETI-application

Information on this section is provided in the form *Application for funding*.

5. Appendices

5.1. Proof of completed doctoral degree

If you have already completed a doctoral degree, please attach a copy of your doctoral degree certificate as proof. If you have not yet been awarded your doctoral degree, confirmation that you have submitted your thesis is sufficient. In order to receive funding, confirmation that all examination achievements have been completed is required.

5.2. Research profile

Please use the headings provided and only fill in the relevant headings. A less extensive research profile will not have a negative effect on the evaluation of your application if it is appropriate for your position and your research environment.

Research priorities

List 3-5 main research fields in which you are/have been involved.

Awards and scholarships

Please name the title of the award/scholarship, the institution that awarded the funding and the date or funding period.

Publications

Provide a complete list of all your peer-reviewed publications in a format that is commonly used in your field. You may also list manuscripts that have been submitted

but have not yet been published (with the note 'submitted') and manuscripts that you are preparing to submit soon (with the note 'under preparation' and the name of the journal to which you intend to submit it). In both cases, please attach the manuscripts to the application as an appendix (5.4.). The manuscripts will be treated confidentially during the application procedure.

Academic events

Please list conferences, workshops and other events that you have attended, stating the type, name, location and date of the event. Please indicate whether the event was international and whether you participated as a guest, provided a poster, gave a presentation, took part in a discussion or organised the event.

Third-party funding

Please list all your applications for third-party funding and use the following symbols to indicate successful applications (+), unsuccessful applications () and applications with pending decision (~). Please state the following details for each project: Year of application, funding provider, project title, main applicant, co-applicants and, for successful applications, funding reference and amount of funding.

Stays abroad and expeditions

Please list all stays abroad and expeditions that are relevant to your research, stating the location, institution (if applicable), period and research activity.

Invention reports and patents

Please list any invention reports and patents you hold with the name and publication number.

Other (e.g. science communication, care for children or relatives)

Here, you may give details of any additional relevant aspects of your research profile that do not fit under any of the other points (e.g. relevant but not peer-reviewed publications, PR work). Also, list circumstances like times of childcare, home care or periods of sickness if they delayed your scientific career.

5.3. Declaration on support of the ETI applicant

ETI-funding requires the commitment of an FAU-professor who supports your project with the needed infrastructure. Please find a suitable person to fill in the declaration form (Appendix 5.3. to the application for funding, available on the [ETI homepage](#)). This declaration is not necessary if you already hold a junior professorship.

5.4. Unpublished manuscripts

This optional appendix gives the opportunity to attach any unpublished manuscripts listed under 3.7. or research profile. Please put a numbered reference list in front of your unpublished manuscripts, name the manuscripts accordingly and mark them with the note 'submitted' or 'under preparation'.

6. Final Declarations

At this point, you confirm that you have not yet been funded by the Emerging Talents Initiative, you accept the funding guidelines of the *Emerging Talents Initiative* and agree to be listed as grantee on the [ETI homepage](#) in case of funding (optional).